

## FRIENDS OF JESUS AND MARY (PTA)

Minutes of the Meeting  
Held on 9<sup>th</sup> March 2011

In Attendance: Rosie Sylvester (Chair)  
Phello' Ekango' (Vice Chair)  
Jane Heffernan (School Rep)  
Enia Paula Da Silva  
Mavis Noel  
Philmore Walker  
Angela Dawkins  
June Crowther (Secretary)  
Cara & Chanel (Rosie's daughter)

Apologies: Noreen

### Welcome & Apologies

PE welcomed all to the meeting.

### Minutes and Matters arising from the meeting held on the 26<sup>th</sup> January 2011

The minutes of the last meeting was approved.

### Matters arising

#### NCPTA

We are now members of the NCPTA

#### Finance

The signatory list has been sent to NatWest and awaits confirmation. RS explained that she has not had a chance to hand the forms to the treasurer. RS will try to speed up the process by visiting the Bank. Current balance stands at £1,465.14.

#### Raffle

£680 raised from the December 2010 Raffle.

The cost of printing the raffle tickets were £212. Incl vat

£170 spent on prizes. There was an additional donation of a coffee maker – however this arrived late and so was not used in the Raffle.

#### Christmas Carol Service Update

Concerns were raised around the behaviour of some staff during the build to the Service. The PTA felt that there wasn't enough support from staff, especially during the allocation of the raffle tickets and collection of money at the Service. It was felt that staff were unwilling to help with the preparation and allocation of tickets etc. JH apologised and explained that staff are not permitted to handle money. It was suggested that the group meet to discuss format before any future event.

### Year 7 Christmas Party

The group expressed disappointment at the attendance. JH explained that the party was promoted but unfortunately the turnout was below par. The group decided that all year group should be for next years' party

### Future Events

Discussions are currently taking place to host the following events:

#### Easter Fundraising Event

- To organise a Easter Bunny Treat for years 9 & 10 on the 13/04/11 – Date TBC
- A teacher to accompany the student locating the eggs.
- The PTA will purchase the Easter eggs (32 in total)
- JH to liaise with RS re: appropriate letters/invites/adverts for the event.
- The PTA arranged to meet on the 06/04/11 to discuss the format

#### Summer Party/Disco

- Summer Party or Disco for yrs 10 & 11 on the 15<sup>th</sup> July. TBC
  - Entrance fee £2.00
  - Time: 7:00pm – 11:00 (Cara to do market research and report at next meeting)
- JH to report on the school policy of children being collected after an event.

### Newsletter

The PTA to draft News letter for next bulletin. (Action: All)

### **Date of next meeting**

Wednesday 6<sup>TH</sup> April at 6:30 pm