

Friends of Jesus and Mary (PTA)
Minutes of the meeting on 27th January 2010

Teachers Present: Mrs Heffernan

Attendance:- Dorota Matejuzuk, Gheorghe Andromi, Lucie Musoko, Pamel Maher, Maris Noel, Carolyn Miners, June Crowther, Mrs Lucita Coogan, Kayiba-Basau, Mateta Mavodi, Rashidat Ahmad, Phello Ekango, Y, Teferra, Adetola Orukotan, Mrs Michelle Gomez, Andrews Owusu, Tedros Tzegai, Juliet Nangombe, Enia Da Silva, Rosie Sylvester. Dawn, Alison Ferrari

Apologies: Mrs Alleyene

Minutes and Matters arising from the last meeting 02.12.09

Communications

Mrs Heffernan said that the trial run of the texting parents has finished, when the school texts it cost the school 9p per text, so it would cost the school around £100 to send a text every time we have a meeting. RS suggested that the PTA buy a mobile phone and it can be sent by that phone. It was explained we would not be able to do this as it would mean releasing confidential details. **Action:** - Mrs Heffernan to speak to Mrs Freear to see if the school would be able to fund such a cost for every meeting the PTA have.

Christmas

AF ask if the Sixth form did their raffle at Christmas – Mrs Heffernan stated that the sixth form did not do an external raffle at Christmas because of the cost of publishing tickets, but did run an internal one and other charity fund raising.

Parent heard that it did not go ahead because they were planning to do games etc. One parent said that some of the girls thought games were too childish? Christmas party did not go ahead planned by the school council because they did not have enough students interested in the event. The students who paid for tickets were to have their money refunded and an alternative event organised for them.

School council to organise other activities. **Action:** Report back to Ms Raynor and follow up on refunds.

Detention

Parent voiced concerns that her child/ whole class was kept back, because a student's money was stolen. Mrs Heffernan stated that it was not a detention, it was time for the girls to make a statement and then they could leave. The person responsible for stealing the money as up until Friday to own up.

Students travelling on Buses

It was explained to parents that the school heard about girls misbehaving when going home on the buses, so they called a meeting for the girls that travel on the buses to attend and the girls were warned about their behaviour. The school works very hard to promote positive behavior and positive perceptions of the school in the community; such poor behaviour brings the school into disrepute. Parents agreed that parents too had a role in influencing positive behaviour in and outside school.

Finances

Mrs Heffernan to produce for the next meeting which trips etc that the PTA had agreed to fund.

Minutes agreed.

School Holiday

Dates were given out at the meeting were Brent dates, the dates for next year to be agreed at Governors and communicated to parents. **Action:** Mrs Heffernan to find out first day back from the summer arrangements.

Non-uniform days

Parent questioned why each class had to raise £100, so that they can wear their own clothes. Parent concerned that it puts pressure on parents/carers to fund this and sometimes some parents can't afford it. Can it not be £50 per class which would be affordable to most parents? Can it not be a fixed price for each child (£1 or £1.50) Mrs Heffernan explained the reason why they set it at £100 is that some girls were just giving the £1 just so that they can wear their own clothes and not thinking about the reason why they were fundraising for the charities. Parents ask if senior members of staff raised any money. Mrs Heffernan stated that they not only bought the items for sale from the students, but staff often contributed when there was a shortfall and students had tried to make the target. It was suggested that senior members of staff should do some fundraising as well the students. **Action** Mrs Heffernan to take back to staff.

Year Groups

Parent asked why do- students get moved out of classes in the middle of term and the rest of students stay in the same class. Mrs Heffernan explained that parents are notified when their daughters are moved out of the class and are invited to come into school to meet staff. Year 7 has a Curriculum Evening organised when the curriculum for the year and the use of information about the girls was explained. **Action:** Item for next meeting.

NCPTA Membership

Rosie handed out information about NCPTA which is an organization that helps PTA to set up their committee's and gives advise when needed and ideas on fundraising and the legal requirement that the PTA and schools need to follow, parents attending the meeting agreed that we should join, it will cost about £104 ? per year. Rosie also mention that at the moment the PTA hasn't got a proper committee. Mrs Heffernan suggested that at the next meeting we should elect the committee members (i.e chair, secretary, treasurer etc), notifying parents in advance of this. Parent suggested that parents should write a statement about themselves if they would like to be on the committee. **Action:-** Mrs Heffernan to send off the form.

Planners

Concerned that some planners are not checked, so if a parent wrote in it they would not see it. Parent asked if there was an e-mail address that they could e-mail their concerns to that Teacher. Mrs Heffernan said that there is an e-mail address, admin@cjmlc.co.uk. **Action:** Ms Heffernan to follow up planner concerns.

Interim Reports

A parent raised the issue that she received an interim report for her daughter and on it. She was very concerned that her daughter is not progress like she should be and questioned why this was not picked up earlier. Also the interim reports should say what the levels means. It was explained that there is a covering letter which states expected achievement and progress but agreed it would be to review what other information might be helpful for parents, **Action:-** Mrs Heffernan to arrangement for a presentation at the next meeting about assessment.

Refreshments

RS to provide snacks and drinks for the next meeting, PTA to fund it

Agenda for the next meeting:

Minutes

Matters Arising

Election of officers

Finance

Assessment

AOB (To be notified in advanced)

Next meeting 24.02.10 @ 06.30pm